

Continuing Education

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From the PMTNM Handbook

IX - Continuing Education (formerly Certification)

Revised March 1970, November 1972, November 1974, July 1986, January 1991, April 2002, July 2003, May 2004

PMTNM State Continuing Education Levels

A. Professional Doctors (PD) - Doctorate Degree - the branch of specialization to be indicated on the certificate.

B. Professional Masters (PM) - Masters Degree or Masters equivalent - the branch of specialization to be indicated on the certificate. Indicates member has earned 32 Point in the PMTNM Continuing Education Program

C. Professional (Pf) - Bachelors Degree or Bachelors equivalent - the branch of specialization to be indicated on the certificate.

Application Procedures

A. Obtain a Continuing Education Application Form from the Continuing Education Chairman.

B. Fill in the application forms and send them to the Continuing Education Chairman.

C. Include transcripts of college work (photocopies are accepted; may have the college or university send the transcripts directly to the Continuing Education Chairman).

D. Teachers of music in New Mexico colleges may not be required to send a transcript. Contact the Continuing Education Chairman for details.

E. Those who do not have a degree should request, "How to Earn Professional Status" and plan to submit a resume to the Continuing Education Chairman.

Requirements For PMTNM Continuing Education

A. Professional Doctors 1. The applicant holds a Doctorate Degree with a major in his/her branch of specialization and has submitted transcripts to the CE Chair.

B. Professional Masters 1. The applicant holds a Masters Degree with a major in his/her branch of

specialization and has submitted a transcript to the Continuing Education Chair OR: 2. The member has accumulated thirty-two (32) points, as reported and documented by the Continuing Education Chairman and/or Board.

C. Professional 1. The applicant holds a music degree, or a degree with a major in music in his/her branch of specialization (piano, organ, voice, strings, percussion, woodwinds, brass, etc.) which shall include: a. Twenty (20) semester hours of music in his/her branch of specialization, plus two (2) semesters study of methods, materials, and/or pedagogy for credit in the branch of music specialization. b. Two (2) years of theoretical training from the following: harmony, theory, sight-singing, ear-training, keyboard harmony, counterpoint, form, analysis, totaling at least twelve (12) semester hours credit; plus music appreciation, literature, history, totaling at least four (4) semester hours credit. c. Three (3) hours psychology and three (3) hours educational psychology. (The Continuing Education Board may count teaching experience in lieu of these requirements.)

2. The applicant holds a degree in music without a specific major in his/her branch of specialization, but can show sufficient training in his/her branch to qualify.

3. The applicant does not hold a degree in music but is Nationally Certified (NCTM) through MTNA.

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D. Members who do not fulfill the requirements above when they join may work toward Professional status. Please request the document "How to Earn Professional Status" from the Continuing Education Chairman.

1. The applicant is urged to work toward a college degree in music with a major in his/her branch of specialization or to continue their education with workshops, classes, independent study, private study, or distance learning.

Working Toward the Professional Masters

A. Eight (8) points should be earned every five year period from the date of starting the program.

B. Only four (4) points may be carried forward from one five year renewal period to another. All points count toward earning the Professional Masters.

C. It is the responsibility of the teacher to see that the Continuing Education Chairman receives all information applicable to renewal points, along with the substantiating evidence (transcript, affidavit, program, etc.)

D. Information on reporting study is available from the CE Chair.

E. Fifteen (15) contact (clock) hours constitute one credit hour or point. Only one (1) credit hour per subject per week is recognized. This is in accordance with the ruling of the North Central Association of the National Accrediting Agency for the United States, to which New Mexico belongs. (The Continuing Education Board may grant varying amounts of credit for special seminars if applied for in advance.)

F. No credit can be granted for professionally paid positions--such as church organist, choir director, paid accompanist, etc., with the exception of outstanding specials, programs or remarkable achievement.

G. See pages 48-50 of this Handbook for details on credits acceptable for renewal of PMTNM Professional Certificate.

Working Toward the Professional Masters -- Acceptable Credits

A. In-Service Education

1. College or university courses and/or workshops in music or related fields taken for credit. Send transcript to the Continuing Education Chairman upon completing the course.
2. PMTNM Continuing Education - 2 points for each semester hour of credit earned. One-half of the course credit will be given for auditing.

B. Participation in workshops, master classes, seminars, etc. other than those taken for college or university credit.

3. Send to the Continuing Education Chairman a brochure, syllabus or short resume of the subject matter covered in the course; the length (contact clock hours) of the course; and an affidavit form filled in and signed by the instructor at the end of the course.
 - a. At workshops one affidavit may be filled in and signed by the instructor and a list of PMTNM members in attendance attached to it.
4. Must attend the complete workshop to receive credit (unless otherwise ruled by the Continuing Education Chairman/Board.)
5. One-half (1/2) credit will be granted for eight meetings of local association.
6. Six (6) hour workshop = 1 point; three (3) hour workshop = ½ point.
7. Workshops sponsored by a music company to promote their particular materials can be counted for PMTNM Continuing Education credit.

C. Reading/Listening Programs

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1. Completion of an organized reading program will be granted credit equivalent to university or college course of like value.
2. Listening to tapes obtained through the PMTNM Tape Rental Program - 15 contact hours = 1 point.

D. Private Instruction - not taken for college or university credit.

1. Lessons must be of one hour duration. Name of instructor, his/her permanent mailing address, his/her list of qualification, names of compositions studied with edition and composer listed, and hours spent in preparation must be submitted together with a completed affidavit form to the Continuing Education Chairman within 30 days after completion of lessons.

2. Eight (8) hours of private lessons constitutes one (1) point.

E. Elective option to be determined by the candidate with the approval of the PMTNM Continuing Education Board.

1. Amount of credit to be determined by the Continuing Education Board. See PMTNM Independent Study Modules for examples of three (3) to five (5) point projects.

Public Performance

A. Performance by the teacher's presentation of a solo recital or participation in a major ensemble performance. It is recommended that recital programs include teacher's affiliation with local, state, and national music teacher associations.

1. Submit a program to the Continuing Education Board. Programs over 50 minutes equal two (2) points. A program lasting between 25 and 50 minutes earns one (1) point.

B. Performance by the student of a member in a significant performance, such as a senior recital; or in solo or ensemble performance sponsored by the state association or other major organization; or in auditions, festivals, or competitive events sponsored by one of the MTNA units (a minimum of five students per year). It is recommended that recital programs include reference to the teacher's affiliation with local, state, and national music teacher associations.

2. Submit a program and detailed information to the Continuing Education Board.

C. Student winner of MTNA affiliated competition requiring a group of pieces or MTNA affiliated composition competition requiring one piece.

3. Submit official competition results to Continuing Education Board.

4. Earn one point per year, $\frac{1}{2}$ to 1 point per year for non-MTNA competition winners.

D. Studio Recitals – Performance of the teacher's students for family and friends.

5. Submit a program to the Continuing Education Board.

6. One to two programs per year earns $\frac{1}{4}$ point; three or more programs per year earn $\frac{1}{2}$ point.

Leadership

Credits dependent on difficulty or time required of the service.

A. Actively serve as an elected or appointed officer in national, divisional, state or local association; earn $\frac{1}{2}$ to 1 point per year.

B. Actively serve as a member of a board, commission, committee or as a committee chairman in national, divisional, state or local association; credit to be determined by the Continuing Education Board.

C. Serve as editor, business manager, or advertising manager of PMTNM NEWSLETTER; earns one point per year.

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Professional Involvement

A project which has been listed in a previous category cannot be listed here.

A. Registered attendance at national, divisional or state meeting; 2 points per national conference; 1 point per other conference.

B. Presentation of lecture, recital or paper at national, divisional or state meeting; receives $\frac{1}{2}$ to 1 point per program.

C. Attendance at music festivals, defined as a festival where major artists perform; credit to be determined by the Continuing Education Board.

D. Publication of musical composition or magazine article (one page minimum); 1 point per publication.

E. Judging musical events (minimum: 6 Hours).

1. One point per year for judging musical events sponsored by national, divisional, state or local music teacher associations; $\frac{1}{2}$ point per year for judging events sponsored by other organizations.

F. Musical tours and study in foreign countries.

2. Submit to the Continuing Education Chairman a schedule of concerts and a detailed list of any courses of study you plan to take prior to your departure. Upon your return, submit an affidavit listing the concerts you attended together with ticket stubs and programs of each concert. Submit affidavit forms for the courses of study. Credit to be determined by the Continuing Education Board.

G. Elective Option to be determined by the candidate with the approval of the PMTNM Continuing Education Board. For example, $\frac{1}{2}$ point per year for volunteer activities, such as directing church musicals, playing in a symphony, serving as accompanist or choir director, or planning a concert series, student performance in non-MTNA competitions (minimum of 5 students per year).